

Sample

Field Trip Permission Form

Dear Parent or Guardian,

A field trip has been planned for your child's class. Please read the information at the top of this form, then sign and return the permission slip at the bottom of this form by _____.

Field Trip Information:

Name of Event: _____

Date of Event: _____

Time Leaving: _____

Time Returning: _____

Leaving From: _____

Returning To: _____

Cost: _____

Transportation: _____

Sponsor _____

Description of Event: (place(s), activities, supervision, other pertinent data)

Special Instructions: _____

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I give permission for _____ to attend the _____

(Student's full name)

_____ on _____ 20 _____

(Name of Event)

(Date)

I give consent for necessary first aid or any emergency medical attention.

_____ Date: _____ 20 _____

(Parent or Legal Guardian's Signature)

On the day of the field trip I, _____, can be reached at

Parent's Phone: (_____) _____ - _____

Emergency Contact: _____

(Name)

(Relationship to student)

Phone: (_____) _____ - _____